

KOREA 2024 METAL WEEK

October 16(Wed.)~18(Fri.), 2024
10:00~17:00
Hall 1, Center 1, KINTEX, S.Korea

Contract Form

Name of Exhibitor (Fascia Name)	KOREAN				
	ENGLISH				
Address					
Tel		Fax		Cell	
E-mail				Website	
Contact Name			Job Title		
Exhibits ("V"Check) * Multiple selections possible	<input type="checkbox"/> Materials		<input type="checkbox"/> Machinery		Country & Detail of Exhibit
	<input type="checkbox"/> Parts		<input type="checkbox"/> Advanced Technology		
※The information provided will appear in the official show guide and promotion materials.					
Booth Type (3m×3m= 9m ² /booth)		①Participation Fee	②Construction Fee	③Number of Booth	Total Amount (①+②)×③ (VAT excluded)
<input type="checkbox"/>	Shell Scheme (Min. 1 booth) * Furniture & Electricity included as below (Fascia Board, 1 info desk & chair & trash bin, 4 spot lights)	\$ 3,000	\$ 500		
<input type="checkbox"/>	Space Only (Min. 2 booth) * Furniture & Electricity excluded (Exhibitor should design the booth through permitted contractor)	\$ 3,000	-		
※If you would like to be allocated in corner booth, exhibitor should be paid 10% corner charge.					

- ▶ **Deposit** : 50% of the participation costs must be paid in 7 days upon after submitting the contract form
- ▶ **Balance** : The balance must be paid in full 90days before the exhibition
- ▶ **BANK ACCOUNT REMITTANCE :**
 Remittance Bank : KEB Hana Bank, Yeouido Gwang Jang Branch
 Account Number : 256-890009-04438
 Attention : Korea Trade Fairs Ltd
 Swift Code : KOEXKRSE
 Bank Address : CCMM Bldg.12 Yeouido-dong, Youngdeungpo-Gu, Seoul, Korea

Date : _____

Signature & Company Chop/stamp

▶ Organizer ◀

Korea Trade Fairs Ltd.

Tel.+82-2-783-8261 Fax. +82-2-784-6810

E-mail ktfairs@ktfairs.com Website. www.korea-metal.com www.korparts.org

Terms of Contract

Article 1. Terminology

- a. "The Exhibitor" hereafter refers to company, association, organization or individual that has submitted "the Contract" and paid the contract deposit to participate in this exhibition.
- b. "The Exhibition" hereafter refers to the Exhibition on the application and contract form.
- c. "The Organizer" hereafter refers to Korea Trade Fairs Ltd.
- d. "The Contract" hereafter refers to the contract form for the exhibition space at the Exhibition between Organizer and Exhibitor which incorporates the rules and regulations.

Article 2. Contract and Payment Procedure

- a. The Exhibitor should make a deposit 50% of the participation fee (booth cost, VAT excluded) 7 days after submitting the Contract.
- b. The balance [50% of the participation fee (booth cost, VAT excluded) + application cost for additional utilities] should be paid no later than 90 days prior to the opening date of Exhibition.
- c. If the Exhibitor withdraws the participation after submitting the Contract within 30 days prior to the opening date of Exhibition, the payment already made will not be refunded.
- d. If the Exhibitor fails to pay the balance within the specified period on the Contract, the Organizer may terminate the Contract and in this case, the payment already made cannot be refunded.
- e. If the Exhibitor does not make the full payment of participation fee (booth cost) or contract cost for additional utilities within 30 days prior to the opening date of Exhibition, the Organizer can selectively detain the Exhibitor's display till the full payment is made.

Article 3. Allotment of Exhibition Booth Area

- a. The Organizer shall decide a booth location based on the nature of exhibits, scale, etc. and space will be assigned on a first-come-first-served basis, based on the order of deposit payment.
- b. It is allowed that the Organizer changes the booth area any time prior to the commencement of the Exhibition for effective organizing. The Exhibitor shall have NO right to make a claim against the said change.

Article 4. Installation and Removal

- a. The installation and removal should be completed within the period set by the Organizer. The Exhibitor shall be responsible for the damage on the Exhibition caused by the delay of installation or removal.
- b. Height of all booth construction and decoration should not exceed the range specified by the Organizer considering the size and location of the Exhibition.
- c. All materials of booth construction (decoration) and exhibition hall must be properly fire proofed in accordance with local regulations. The Organizer may ask for correction requests regarding fire prevention if the need arises.

Article 5. Insurance, Security and Safety

- a. The Exhibitor shall buy an insurance policy to be prepared against theft, damage or loss of exhibition items and facilities during installation and removal period as well as exhibition period.
- b. The Organizer shall take proper action to keep the Exhibitor and visitors safe and protect their properties. In principal, however, the Exhibitor shall be responsible for all exhibition items. Therefore, the Exhibitor shall NOT blame the Organizer for the theft, damage or loss of the exhibition items and facilities.

Article 6. Exhibition Items Limited and Hall Management

- a. The Exhibitor shall exhibit exhibition items that have been stipulated on the application(contract). The Organizer shall be able to restrict certain

items that do NOT match the Exhibition's theme.

- b. The booth shall be managed by resident staffs of the Exhibitor.
- c. The Exhibitor's promotion activities shall be within the assigned area.
- d. The Exhibitor shall be responsible for loss or damage of exhibits, theft, etc.
- e. The Organizer may order the removal or export immediately when the Organizer or other exhibitors get damage by the act of the Exhibitor. In this case, the participation fee cannot be refunded and the Exhibitor shall NOT make a claim against the Organizer.

Article 7. Heavy restrictions

- a. Depending on the structure of exhibition ground, the weight of exhibit items is limited.
- b. Consultation between the Exhibitor, the Organizer and the exhibition hall needs to be made before the Exhibition opens if 1 exhibit item weighs more than 1 ton/m² and total weight is more than 5 ton. If necessary, additional safety measures shall be taken.

Article 8. Prohibition of transfer of booth

The Exhibitor cannot transfer all or part of the allocated exhibition area to others without the written consent of the Organizer.

Article 9. Penalty on Withdrawal and Size Reduction

- a. If the Exhibitor wants to withdraw the participation after submitting the Contract or reduce the exhibition size, the Exhibitor shall give a written notice to the Organizer immediately.
- b. The Exhibitor shall pay the penalty as shown below within 15 days from the date of withdrawal / reduction is decided. The penalty can be offset with the already paid participation fee. If the paid participation fee is insufficient, additional payment is required while the surplus shall be refunded.
- c. Submission day is within 90 days prior to the opening date of the Exhibition, it shall pay the penalty as shown below from that day

* Penalty

- ▲ Submission day ~ 91 days prior to the opening date of the Exhibition : 50% (No VAT) of the participation fee (booth cost) or the reduction
 - ▲ 31 days ~ 90 days prior to the opening date of the Exhibition : 70%(No VAT) of the participation fee (booth cost) in case of withdrawal, 70% of the reduction in case of exhibition reduction
 - ▲ Within 30 days prior to the opening date of the Exhibition : 100%(No VAT) of the participation fee (booth cost) or the reduction
- d. Refund amount shall not include interest rates.
 - e. Tax invoice will not be issued for penalty fees.

Article 10. Cancellation or Reduction of the Exhibition due to Force Majeure

If the Organizer changes the Exhibition date or venue or cancels the Exhibition due to national crisis or natural disaster, it shall NOT be responsible for the damage caused by the change or cancellation.

Article 11. Supplementary Provisions

If necessary, the Organizer shall be able to set supplementary provisions and the Exhibitor shall comply with them. Details not specified in this Agreement set forth the relevant provisions of the Organizer and applicable laws and regulations.

Article 12. Arbitration

If a dispute arises between the Organizer and the Exhibitor regarding their rights and responsibilities, it shall be settled by arbitration under arbitration rules of the Korean Commercial Arbitration Board and Korean laws. The decision by the Korean Commercial Arbitration Board shall be final and binding upon both parties.